

002000  
BID FORM

BASED ON BID FORM  
FORM NO. 96  
REVISED FORMAT 1/14/2013

GENERAL BID FOR PUBLIC BUILDING

PROJECT: Arena Sports Performance Renovation, Bid Number B0025277

TO: INDIANA STATE UNIVERSITY  
BOARD OF TRUSTEES  
TERRE HAUTE, INDIANA

FROM:

---

(Name of Bidder) (Company Name)

---

(Address)

---

(City, State, Zip)

PHONE NUMBER \_\_\_\_\_

DATE: \_\_\_\_\_

SUBMITTED BY: \_\_\_\_\_

(Signature)

(Title)

The Bidder's signature certifies the Bidder is in compliance with all aspects of the Bid Documents

**ADDENDA**

The following Addenda have been received. The modifications to the bidding documents noted therein have been considered and all costs thereto are included in the Bid Sum(s).

Addendum # _____	Dated _____
Addendum # _____	Dated _____
Addendum # _____	Dated _____
Addendum # _____	Dated _____

**OWNER'S RIGHTS REGARDING ACCEPTANCE OF BIDS**

It is understood that the Owner reserves the right to waive any irregularities in Bidding and to accept or reject any or all Bids. It is further understood on Bids with multiple Base Bid Packages the Owner reserves the right to selectively Award individual Base Bid Packages to multiple Prime Bidders submitting the lowest and best Bids for the individual Base Bid Packages.

002000  
BID FORM

TAX EXEMPT

Indiana State University is a Tax Exempt Institution and Indiana Sales Tax for products permanently incorporated in work shall not be included as part of the Bid. All other applicable Federal, State and Local taxes shall be included in the Bid sum. Tax exempt certificate available upon request.

OFFER:

Pursuant to and in compliance with 'Instructions to Bidders', and other Bidding Documents prepared by the Indiana State University Facilities Management Department for the above mentioned project, the signer, having become thoroughly familiar with the terms and conditions of the proposed Contract Documents and with local conditions affecting the performance and costs of the Work at the place where the Work is to be completed, and having fully inspected the site in all particulars, hereby proposes and agrees to fully perform the Work within the time stated and in strict accordance with the intent of the proposed Contract Documents, including furnishing bonds, insurance, labor, materials, and to do all the Work required to construct and complete in accordance with the proposed Contract Documents as follows:

BASE BID

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_)  
(State Amount in Words)

ALTERNATE BIDS

1. Alternate No. 1: All work associated with the Juice Nutrition Bar including; plumbing; electrical; Data

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_)  
(State Amount in Words) Add  Deduct

2. Alternate No. 2: All work associated with the Custom laminate Lockers and Storage Cabinet

\_\_\_\_\_ Dollars (\$ \_\_\_\_\_)  
(State Amount in Words) Add  Deduct

002000  
BID FORM

ACCEPTANCE

This offer shall be opened to acceptance and is irrevocable for the period as follows:

- Base Bid and All Alternates - One Hundred Twenty (120) calendar days from the Bid opening date.

If the Owner accepts the Bid within the time period stated above, Bidder will:

- Furnish the required bonds and insurance certificates within ten (10) calendar days of receipt of the Award Letter
- Commence work within seven (7) calendar days of receipt of the Award Letter or as Directed by the Owner.
- Execute the Contract for Construction Between Indiana State University and Contractor within seven (7) calendar days of receipt of the Contract.

The Bidder agrees to coordinate and expedite their work and that if the Award is given within fourteen (14) calendar days from the Bid opening date the work shall be substantially completed as listed in Section 001010 Instructions to Bidders 1.01 C. If the Award is not made within the stated fourteen (14) calendar days then the substantial completion date may be adjusted as allowed by the Contract Documents or as mutually agreed upon in writing by the Owner and Contractor.

NON-COLLUSION AFFIDAVIT

The Bidder, by its officers and agents or representatives present at the time of filing their bid, being duly sworn, say on their oaths that neither they nor any of them have in any way, directly or indirectly, entered into any arrangement or agreement with any other bidder, or with any public office of the State of Indiana, of any county or municipality or other public offices whereby such affiance or either of them, has paid or is to pay to such other bidder or public officer any sum of money, or has given or is to give to such other bidders or public officer anything of value whatever, or such affiance or either of them has not, directly or indirectly entered into any arrangement or agreement with any other bidder or bidders, which tends to or does lessen or destroy free competition in letting of the contract sought for by the attached bids; that no inducement of any form or character other than which appears upon the face of the bid will be suggested, offered, paid, or delivered to any person whomsoever to influence the acceptance of the said bid or awarding of the contract, nor has this bidder any agreement or understanding of any kind whatsoever, with any person whomsoever to pay, deliver to, or share with any other person in any way or manner, any of the proceeds of the contract sought by this bid.

NON-DISCRIMINATION

The Bidder and its Subcontractors, if any, shall not discriminate against any employee or applicant for employment, to be employed in the performance of this Contract, with respect to their hire, tenure, terms, conditions or privileges of employment or any matter directly or indirectly related to employment because of their sex, race, natural origin, ancestry or religion or disability as prohibited under the Americans with Disabilities Act. Breach of this covenant may be regarded as a material breach of the Contract.

CERTIFICATION OF UNITED STATES STEEL PRODUCTS

The Bidder certifies that the Bidder and all Subcontractors will comply with the statutory obligations to use steel products made in the United States.

002000  
BID FORM

MBE/WBE BIDDING:

See Section 00103 for requirements for MBE/WBE Compliance. Section 001040 must be **completed** by the **Apparent Low Bidder(s)** or any **MBE/WBE Bidder(s)** and submitted by 12:00 noon local time on the next working day following the Bid opening to the ISU Purchasing Department. Fax to (812)-237-3599

Yes  No  Is the Bidder (Prime Contractor) or any Subcontractor MBE or WBE Compliant?

EXPERIENCE QUESTIONNAIRE

List similar projects completed by your organization:

1. Contract Amount \_\_\_\_\_  
Description \_\_\_\_\_  
Date Completed \_\_\_\_\_  
Owner \_\_\_\_\_  
(Name and phone #)
  
2. Contract Amount \_\_\_\_\_  
Description \_\_\_\_\_  
Date Completed \_\_\_\_\_  
Owner \_\_\_\_\_  
(Name and phone #)

List similar projects currently under construction by your organization

1. Contract Amount \_\_\_\_\_  
Description \_\_\_\_\_  
Date Completed \_\_\_\_\_  
Owner \_\_\_\_\_  
(Name and phone #)
  
2. Contract Amount \_\_\_\_\_  
Description \_\_\_\_\_  
Date Completed \_\_\_\_\_  
Owner \_\_\_\_\_  
(Name and phone #)

002000  
BID FORM

Yes  No  Has your organization ever failed to complete any work awarded it?

If yes, where and why?

---

---

---

Yes  No  Does your Organization have any pending litigation or litigation completed within the past five (5) years initiated by your Organization or the Owner as a result of your work on another Project?

If yes, attach a complete listing, with your Bid, of all such litigation(s) and name(s) of Institutions and/or Parties involved with complete contact information. Failure to submit this information may result in disqualification of your Bid.

Yes  No  Has your Organization been cited for violation of State or Federal regulations within the past twelve months?

If yes, what was the violation and resolution?

---

---

---

List references from firms for which your organization has performed work. Provide firm name, contact person name and phone number.

---

---

---

**APPENDICES**

The following Appendices are submitted with the Bid:  
Appendix A - Subcontractors and Material/Supplier Lists  
Appendix B - Unit Prices  
Appendix C - Wage Rate Schedule

## OATH AND AFFIRMATION

Attested to this \_\_\_\_ day of \_\_\_\_\_, 201 \_\_\_\_

By \_\_\_\_\_

### ACKNOWLEDGMENT

State of \_\_\_\_\_

SS:

County of \_\_\_\_\_

\_\_\_\_\_ being duly sworn, deposes and  
(Name of person)

says that he/she is \_\_\_\_\_ of  
(Title)

\_\_\_\_\_ and that the  
(Name of organization)  
statements contained in the foregoing bid, certification and affidavit are true and correct.

Subscribed and sworn to before me by \_\_\_\_\_

this \_\_\_\_ day of \_\_\_\_\_, 201 \_\_\_\_

\_\_\_\_\_  
Notary Public

My Commission Expires \_\_\_\_\_

County of Residence \_\_\_\_\_

002000  
BID FORM

SUPPLEMENTS TO BID FORM

TO: INDIANA STATE UNIVERSITY

PROJECT:

DATE: \_\_\_\_\_

SUBMITTED BY:  
(full name)

---

(full address)

---

---

In accordance with Instructions to Bidders and Bid Form, we include the Supplements to Bid Form for Appendices listed below. The information provided shall be considered an integral part of the Bid Form.

**Appendix A** - Subcontractor and Manufacturers List (to be submitted at time of Bid)  
Failure to submit may be cause to disqualify bid

\_\_\_\_\_  
(Bidder)

\_\_\_\_\_  
(Project)

The following will be performed (or provided) by the Subcontractors and Manufacturers listed herein and coordinated by us.

The Prime Contractor (Bidder) shall list all Subcontractors and Suppliers/Manufacturers called for in Appendix A of this Bid Form at the time of Bid Submission. Failure to provide this information may be sufficient cause to disallow a Bid.

**The Prime Contractor (Bidder) shall use the Subcontractors, Suppliers, Materials and Equipment as listed in the Bid Form Appendix "A" submitted at the time of Bid. It is the Prime Contractor's (Bidder's) responsibility to assure they have listed the correct Subcontractors, Suppliers, Materials and Equipment on their Bid Form. THERE SHALL BE NO CHANGES PERMITTED TO THESE LISTS.**

Exception: If the Owner determines the Subcontractors, Suppliers, Materials or Equipment are not acceptable, the Owner shall notify the Prime Contractor (Bidder) in writing within two (2) working days after receipt of Bids of the unacceptable Subcontractor(s), Supplier(s), Material(s) and/or Equipment(s).

(Listings begin on next page)

002000  
BID FORM

SUBCONTRACTOR LIST

**Bidder shall provide the names of all applicable Subcontractors**

Description	Subcontractor
General Construction (if not Prime Bidder)	_____
Cabinetry Work	_____
Flooring Work	_____
Painting Work	_____
Electrical Work (if not Prime Bidder)	_____
Fire Alarm	_____
IT (voice/data) Work	_____
Testing (electrical)	_____
Plumbing Work (if not Prime Bidder)	_____
FP Sprinkler Work	_____

(Supplier and Manufacturer List begins on next page)



002000  
BID FORM

SUPPLIER & MANUFACTURERS LIST

**Bidder shall provide the names of all applicable Suppliers and Manufacturers**

Product Description	Supplier	Manufacturer
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

(Appendix B begins on the next page)

002000  
BID FORM

**Appendix B – Unit Prices**

1. \_\_\_\_\_

**Appendix C – Wage Rate Schedules**

By 2:00pm on the next business day after receipt of Bids the Bidder shall submit, a wage rate schedule for the workers of the Prime Bidder and all major Subcontractors involved in the Work. Failure to supply the wage rate schedule(s) as required by the Bidding Documents may be sufficient cause to disallow a Bid

END OF SECTION 002000