

## Addendum

PROJECT: Brazil Outdoor Center Rest Room Renovations

ADDENDUM # 2

DATE: 3/26/2014

TO: ALL INTERESTED BIDDERS OF RECORD

BID NUMBER: B0022842

This Addendum # 2 forms part of the Contract Documents and modifies the original Bidding Documents. Acknowledge receipt of this addendum in the space provided on the Bid Form. Failure to acknowledge this addendum may subject Bidder to disqualification.

### GENERAL INFO

1. A Pre-Bid Meeting was held at the Brazil Outdoor Center in the Main Classroom Building on March 24, 2014 at 1:30pm. Attached to this Addendum is a copy of the Pre-Bid Agenda. This agenda becomes part of the Bidding Documents.
2. A scanned copy of the sign-in sheet is included with this Addendum.
3. To schedule additional site visits contact Matt Porter at (812)-448-1991 or via e-mail at [matthew.porter@indstate.edu](mailto:matthew.porter@indstate.edu). Bidders are advised not to ask Matt questions that relate to the Work. All questions shall be via e-mail to Scott Tillman [scott.tillman@indstate.edu](mailto:scott.tillman@indstate.edu).
4. One bay of the garage adjacent to the work site will be made available for storage of any materials that may arrive before actual construction and during construction. This area, as well as the work site building, is protected by a security system. The successful contractor will be provided a pass code to deactivate and activate this system.
5. If portable toilets are required for events that might occur during construction, they will be provided by the Owner.

### SPECIFICATION REVISIONS

1. Section 001010 Instructions to Bidders Item 1.01 C. Delete this item and replace with the following  

The Contractor shall begin Work within seven (7) days or less after Award by issuing submittals and procuring materials. Actual Work shall begin on May 12 and **must be** substantially completed by June 14, 2014. Final closeout shall be within sixty (60) calendar days thereafter.

### DRAWING REVISIONS

1. Sheet A101 Delete note # 2 in its entirety.
2. Sheet A101 Add the following to Note # 3: Block masonry infill will be cut to fit existing opening.
3. Sheet A101
4. Sheet A101 note # 11 add the following: Sidewalk concrete shall be 4" thick. No reinforcing or doweling is required.

5. Sheet M101 note # 1 delete in its entirety and replace with the following:  
Remove existing ductwork completely. Install new 6"x14" main trunk line in east/west bulkhead and 6"x10" branch line to be installed in north/south bulkhead to fit in bulkhead space area. Install six (6) new 4"x12" discharge louvers into face of North/South bulkhead as shown on sheet M101. Add three (3) 4"x12" discharge louvers in face of East/West bulkhead into storage rooms.
6. Sheet E101: lighting in SE storage room (adjacent to Men's shower room) shall be re-used. Modify installation as required.

#### QUESTION AND ANSWERS

- Q Can shower unit be a multiple piece unit?  
A No, Owner prefers a one piece assembly.
- Q Is there a spot the concrete truck can wash down?  
A Coordinate with Matt Porter for location where this would be acceptable.
- Q What is the slab thickness and is reinforcing required?  
A Interior slab to be 4" thick with 10"x10" wire mesh and have #5 rebar dowels at 12" O.C. along existing concrete flooring.
- Q How many fixture need to be demo'd in existing restroom shower area?  
A There are four porcelain lamp holders mounted on octagon boxes fed by 1/2" EMT in each room.
- Q Where is the current electrical panel located? Does it have any spares? And if not what is the manufactures information if new breakers are needed?  
A The current electrical panel location and information will be shown on revised "E" drawing to be issued as part of Addendum # 3.
- Q Is all the mechanical equipment currently located in the storage room?  
A The water heater and softener are new and are to be provided and connected as part of this project. Existing Air handling equipment is outside the area shown on the drawings to the north of the area shown. This equipment is to remain. Only the ductwork is replaced as part of this Project.
- Q How are the exhaust fans to be controlled?  
A To be controlled by room light switch. The exhaust fan unit will be provided with a speed controller. Provide a manual motor starter with thermal overload elements sized for the fan at the fan.
- Q What are the power requirements for the following items:(not shown on plans)  
Water Softener  
Water Heater  
A Both are 120V and may be installed on the same 20A circuit. Water Softener requires a receptacle and water heater is hardwired to control unit.

#### OWNER COMMENT

1. Last day and time for questions is March 31, 2014 at 12:00 noon

End of Addendum # 2

attachments

**ISU Form PBA-14**

**Pre-Bid Conference Agenda / Information**

DATE: March 24, 2014  
TIME: 1:30pm  
LOCATION: Brazil Outdoor Center

**Introduce Project.....** Brazil Outdoor Center Rest Room Renovation

Main Contact: Scott Tillman Phone **(812)-237-8198** Fax: **(812)-237-7630**  
E-mail [scott.tillman@indstate.edu](mailto:scott.tillman@indstate.edu)

**Introduce Facilities Management Team...**

Bryan Duncan, Director of Capital Planning & Improvements  
(812)-237-8195 e-mail [bryan.duncan@indstate.edu](mailto:bryan.duncan@indstate.edu)  
Mark Pupilli, Mechanical/Electrical Rep: (812)-237-8185 e-mail [mark.pupilli@indstate.edu](mailto:mark.pupilli@indstate.edu)  
Pat Teeters, Contract Administrator: (812)-230-6141(cell) e-mail [patrick.teeters@indstate.edu](mailto:patrick.teeters@indstate.edu)

**Bidding Documents:**

The Bid Documents are available for download on-line at the ISU Plan Room website  
<http://www.indstateplanroom.com/> (Download of Bid Documents is free).  
Note: Bidders must register for a free account the first time they access the website.

The Bid Documents may be ordered on CD (at a cost of \$7.50 per CD) or on paper copy (at applicable printing costs) from:  
Rapid Reproductions, Inc. (812)-238-1681  
129 South 11<sup>th</sup> Street  
Terre Haute, IN 47807

**Forms for Bidding:**

Published Bid Form (Section 002000 of Project Manual)  
Bid Bond or Check for 5% of Total Bid including all Add Alternates  
Non-Collusion Affidavit (on Bid Form, submission of Bid confirms compliance)  
Form 96A (or latest audited financial statement)  
Addendums indicated (on Bid Form)  
Duration of construction (Signature of Compliance on Bid Form)  
Debarment Form (Section 001020 of Project Manual)  
Diversity Participation List (Section 001040 of Project Manual)

**Submit Bids and other information to:**

Office of the Purchasing Department  
Facilities Management and Purchasing Building  
951 Sycamore Street  
Terre Haute, Indiana 47809

Bid Date: **April 3, 2014** Time: **2:00pm**

**Supplier/Subcontractor list:**

Appendix A, submit with Bid

**Unit Prices:**

No Unit Prices Requested

**Type of Bid:**

Single Prime

**Common Construction Wage Project**

No

**Award Date:**

Within seven (7) days or less

**Alternates:**

Alternate No. 1: Demolition of existing concrete pad and installation of concrete walk as shown on the Drawings

**Allowances:**

None

**Construction Dates:**

The Contractor shall begin Work within seven (7) days or less after Award. ~~All Work shall be substantially completed by May 3, 2014. There are events slated to begin on May 4, 2014 so meeting the substantial completion date is critical to operation of the facility.~~ (Changed, see Addendum # 2 for new dates). Final closeout shall be within sixty (60) calendar days thereafter.

**Tax Exempt (non profit)**

Indiana State University is a Tax Exempt Institution and Indiana Sales Tax for products permanently incorporated in work shall not be included as part of the Bid or on any Application for Payment

**Hours of Construction:**

Whatever is required to meet the substantial completion date.

**Permits and fees:**

Include with Bid

**Asbestos or other hazardous materials:**

None anticipated; if suspicious material is encountered, stop work immediately and contact the Owner for clearance or removal.

**General Project Information and Requirements:**

Site protection: See Specifications

Material storage: On-site

Parking: no restrictions on site

Communication: Job Superintendent shall have a cellular phone.

Fire Protection: See Section 003000 1.08 C for requirements

Salvage: The Owner has the right of first salvage. The Owner will supply a list of any items, not slated for reuse, which the Owner wishes to salvage. All items to be salvaged will be delivered to a location on the ISU campus as directed by the Owner.

Coordination With Owner: A minimum of 48 Hours prior notification of any closings, areas to be blocked off or utility shutdowns.

Smoking Policy: See Section 003000 1.05 for Rules

**Diversity Participation:**

Pursuant to I. C. § 5-16-1-7 Indiana State University has established as a goal that at least five percent (5%) of its awarded contracts be let to minority business enterprise, as defined in I.C. § 4-13-16.5-1. Indiana State University welcomes Bids from minority owned business enterprise

(MBE) and women owned business enterprise (WBE). For full information refer to Section 001030 of the Project Manual.

Prime Bidders are encouraged to solicit Bids for subcontractor work from MBE and WBE firms for Indiana State University Project Bids and, whenever qualified and economically feasible, utilize these Bids for submission of the Prime Bid. Report MBE or WBE firms used on the Diversity Participation List Form, contained in Section 001040 of the Project Manual, and submit to the ISU Purchasing office by 12:00pm local time on the first working day following the Bid Opening. The Form may be hand delivered, faxed to (812)-237-3599 or e-mailed to [mike.bonnett@indstate.edu](mailto:mike.bonnett@indstate.edu) and [louise.montgomery@indstate.edu](mailto:louise.montgomery@indstate.edu)

A list of registered MBE and WBE firms is available on the ISU Purchasing website at: <https://p11.secure.hostingprod.com/@isupurchasing.org/ssl/SubcontractorTracking/ContractorMaintMenuAdmin.php>

#### **Additional Site Visits**

None Scheduled. Contact Scott Tillman (812)-878-4251 to schedule additional visits.

#### **Owner Comments:**

1. Clarification of Bid Bond: The Bid Bond required with the Bid shall be based on five (5) percent of the Bid amount total of the Base Bid(s) and all add Alternates.
2. Light fixtures selected for Bid must be quick ship to meet the substantial completion. Bidders need to verify shipping on the fixtures Bid can meet the substantial completion date.
3. **For additional Owner Comments see Addendum # 2**

#### **Contractor questions:**

1. **See Addendum # 2 for Contractor questions.**

e.c. Electronic Project Folder

## Sign-in Sheet

Meeting: Brazil Outdoor Center Rest Room Renovation Pre-Bid

Date: March 24, 2014

Time: 1:30pm

Name	Pat Teeters		
Company	ISU Department of Facilities Management		
Phone	(812)-237-8187	Fax	(812)-237-7630
Cellular	(812)-230-6141	E-mail	<a href="mailto:patrick.teeters@indstate.edu">patrick.teeters@indstate.edu</a>

Name	Scott Tillman		
Company	ISU Department of Facilities Management		
Phone	(812)-237-8198	Fax	(812)-237-7630
Cellular	(812)-878-4251	E-mail	<a href="mailto:scott.tillman@indstate.edu">scott.tillman@indstate.edu</a>

Name	CLIFF ROMAS		
Company	CENTRA INDIANA READY-MIX		
Phone		Fax	
Cellular	812-230-3956	E-mail	<a href="mailto:cliff@newinterstateconcrete.com">cliff@newinterstateconcrete.com</a>

Name	TYLER CLAYPOOL		
Company	CDI, INC.		
Phone	812-232-3327	Fax	812-232-3825
Cellular		E-mail	<a href="mailto:tjclaypool@cdiinc.net">tjclaypool@cdiinc.net</a>

Name	Nick Roman		
Company	MSI Construction		
Phone	765-832-2472	Fax	765-828-9723
Cellular		E-mail	<a href="mailto:n.roman@msi-construction.com">n.roman@msi-construction.com</a>

Name	Jeff Stride		
Company	Evan & Ryan		
Phone	812-232-6662	Fax	812-232-6662
Cellular		E-mail	<a href="mailto:jstride@evan-ryan.com">jstride@evan-ryan.com</a>

# Sign-in Sheet

Meeting: Brazil Outdoor Center Rest Room Renovation Pre-Bid

Date: March 24, 2014

Time: 1:30pm

Name	Sam Smith		
Company	PVA Ryan		
Phone	812-232-6662	Fax	812-232-6662
Cellular		E-mail	zwt10@pva-ryan.com

Name	Matt Porter		
Company	ISU SOC		
Phone	(812) 448-1991	Fax	
Cellular		E-mail	Matthew.Porter@indstate.edu

Name			
Company			
Phone		Fax	
Cellular		E-mail	

Name			
Company			
Phone		Fax	
Cellular		E-mail	

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